

# 2022 SPRING RECRUITMENT PROGRAMS



## LATIN AMERICA

### BRAZIL TOUR

06-15 March  
Belo Horizonte, Brasília,  
Rio de Janeiro, São Paulo

## MIDDLE EAST

### U.A.E. TOUR

12-18 March  
Abu Dhabi,  
Dubai, Sharjah

## INDIA

### ENGAGE INDIA TOUR

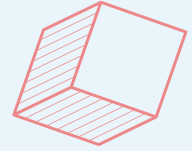
02-11 February  
Bengaluru, Delhi NCR, Hyderabad,  
Mumbai, Pune

### METRO INDIA TOUR

17-26 April  
Bengaluru, Chennai, Delhi NCR,  
Kolkata, Mumbai

# JOIN US THIS SPRING

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In addition to continuing our schedule of WebiFairs for virtual student recruitment, UnivAssist is thrilled to bring back in-person tours for undergraduate student recruitment this spring.

## WHAT TO EXPECT ON A UNIVASSIST TOUR

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7-11  
days of travel



Typically  
15-25  
universities participating



3-5  
cities visited



Open evening institutional  
time for **yield activities**



3-5  
high schools visited  
per city, and/or  
public events



Comprehensive,  
**full-service  
support and travel**



*"UnivAssist did take that extra step. They gave us such a wealth of information on the schools it has been a breeze for me to put my trip report together. The tour leaders were always on point and on time with everything we needed, before we even knew we needed it. I feel like I got a spa experience as far as recruitment trips go. No kidding."*

- DePaul University

# 2022 SPRING PROGRAMS

## for undergraduate student recruitment

### TRADEMARK FULL TOURS

Our trademark, full-length tours are known for full-service and detail-oriented planning from start to finish. With a rigorous schedule, you'll meet school leaders, counselors and students throughout the tour.



### IN-PERSON RECRUITMENT TOURS

	ENGAGE INDIA TOUR	BRAZIL TOUR	U.A.E. TOUR	METRO INDIA TOUR
<b>ABOUT</b>	5 cities, 10 days	5 cities, 10 days	3 cities, 7 days	5 cities, 10 days
<b>DATES</b>	02-11 February	06-15 March	12-18 March	17-26 April
<b>SCHOOL VISITS/EVENTS IN CITIES*</b>	Bengaluru, Delhi NCR, Hyderabad, Mumbai, Pune	Belo Horizonte, Brasília, Rio de Janeiro, São Paulo	Abu Dhabi, Dubai, Sharjah	Bengaluru, Chennai, Delhi NCR, Kolkata, Mumbai
<b>OTHER INCLUDED EVENTS</b>	IC3 Regional Forum in Hyderabad (05 February)			IC3 Regional Forum in Mumbai (23 April)
<b>PRICE**</b>	Full Tour, with hotels: \$11,950 Full Tour, without hotels: \$10,750	Full Tour, with hotels: \$10,950 Full Tour, without hotels: \$9,950	Full Tour, with hotels: \$8,950 Full Tour, without hotels: \$7,950	Full Tour, with hotels: \$11,950 Full Tour, without hotels: \$10,750
<b>ADD-ON EVENTS (optional)***</b>	IC3 Regional Forum in Bengaluru (12 February): \$950 inclusive of registration + 2 nights accomodation (11 & 12 February)  South Asia WebiFair (22 January): \$1,350 (special add-on price)	Latin America WebiFair (17 March): \$1,350 (special add-on price)	Middle East & Africa WebiFair (13 April): \$1,350 (special add-on price)	India WebiFair (30 April): \$1,350 (special add-on price)

\*Order of cities as indicated here does not reflect the order on the tour schedule.

\*\*Signing up for full tours prior to Early Bird deadline qualifies for Early Bird pricing. Tour discounts cannot be combined and will be applied to the full tour price. Included in the Full Tour price are hotels, air transport within the region, local transport, orientation session, marketing material, and wrap-up report.

\*\*\*For more information about optional add on events, please visit: UnivAssist WebiFairs

[www.univassist.com/student-recruitment/#WebiFair](http://www.univassist.com/student-recruitment/#WebiFair) and [IC3 Regional Forums www.ic3regionalforums.com/](http://www.ic3regionalforums.com/)



## TOUR DISCOUNTS AND SPECIAL OFFERS\*

**Early Bird:** \$400 off each tour (apply by 30 November)

**Multi-Tour:** \$500 off each tour

**Returning University:** \$250 off each tour

\*Signing up for tours prior to Early Bird deadline as noted above qualifies for Early Bird pricing as indicated. Tour discounts cannot be combined and will be applied to the full tour price.

## DEPOSIT

**\$2,500 per tour** (non-refundable)

"KIC UnivAssist runs a well-oiled machine that provides maximum bang for the buck.

Their professional connections provide access to a large number of schools with qualified students, and their philosophy of providing educational opportunities for the students enhances the experience of both the students and the schools. Be prepared for a non-stop itinerary, but one that provides excellent outcomes."

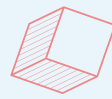
- Ohio University



## TOUR PROGRAM DETAILS

	FULL TOURS	FULL TOURS, WITHOUT HOTELS
<b>HOTEL ACCOMMODATIONS</b> Single occupancy hotel accommodations with basic internet service at leading hotels. Our priority is to provide you with a safe, hassle-free and comfortable experience.	<input checked="" type="checkbox"/> Included	<input type="checkbox"/> Not included
<b>AIR TRAVEL WITHIN REGION</b> Inter-city air travel within tour countries during the tour. Flights are economy class. Most airlines allow carry-ons up to 7kgs (~15lbs) and checked bags up to 15kgs (~33 lbs).	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included
<b>LOCAL TRANSPORTATION</b> Local transportation to visit schools to and from the tour hotel. <b>Full Tour Only:</b> Group airport transfers, plus airport pick-up (up to 48 hours prior) and airport drop-off.	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included
<b>ORIENTATION SESSION</b> A presentation held in the city where the tour begins, to brief the travelers about regional macroeconomic trends, education systems, recruiting practices, etc.	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included
<b>MARKETING MATERIAL*</b> Schools visited notified in advance and provided with material to advertise visiting institutions, plus students receive a booklet with information about visiting institutions.	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included
<b>WRAP-UP REPORT/STUDENT DATA</b> Post-tour wrap-up report includes details regarding schools visited, counselor contacts, etc. and an Excel sheet with student data such as name, email, school, city, etc.	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included
<b>MEALS</b> Please budget \$50-60 per day for meals per person.	<input checked="" type="checkbox"/> Breakfasts at hotels only, and one welcome dinner	<input type="checkbox"/> Not included
<b>PERSONAL EXPENSES</b> Airfare to and from the traveler's home country and tour country, passport/visa(s), travel insurance, airport taxes, overweight baggage, shipping materials, personal expenses, etc.	<input type="checkbox"/> Not included	<input type="checkbox"/> Not included
<b>ELIGIBLE FOR TOUR DISCOUNTS</b>	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included

\*Deadline for inclusion in the student booklet is 45 days prior to the start of each tour.



## APPLICATION PROCEDURE

Please complete the attached application form and email it to [info@univassist.com](mailto:info@univassist.com). After our receipt of the application, you will receive an invoice and the deposit is due within 15 days. Payment of the balance of the program cost is due at least 60 days prior to the commencement of the program. If program fees are not received at least 60 days before commencement of the program, applicant may be dropped from the program and cancellation fees will apply. If UnivAssist cannot accept your application, the fees paid by you to such date, including deposit, if any, will be fully refunded.

Deposits can be paid by credit card. Please contact us for further details at [info@univassist.com](mailto:info@univassist.com).

*NOTE: Except as otherwise expressly stated, deposits are not refundable.*

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## PROGRAM REFUND AND CANCELLATION POLICY

> 60 DAYS PRIOR to program commencement	46 – 60 DAYS PRIOR to program commencement	31 – 45 DAYS PRIOR to program commencement	30 DAYS OR LESS to program commencement
100% of the refundable charges	50% of the refundable charges	25% of the refundable charges	No refund

*NOTE: Deposits are not refundable. Due to travel uncertainties, all participants are required to purchase adequate travel and medical insurance to cover the entire tour cost and any related expenses.*



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## TERMS AND CONDITIONS FOR PARTICIPATION

- Applicants may desire to send multiple travelers on a program. If additional travelers are accepted, applicant will pay 75% of the program price for each additional traveler.
- During the programs, alumni and/or any additional non-program participants/representatives are considered additional travelers, and are subject to the multiple traveler fee indicated above. Any additional representatives (beyond the single tour traveler) are not permitted to stand at applicant's table without prior permission and payment.
- Applicants must be accredited two-year, four-year and/or graduate degree-granting institutions.
- The individual(s) traveling must have knowledge of the applicant's admissions policies and procedures.
- Applicants will be liable for the entire program cost even if the traveler(s) only attends a partial program.
- Due to travel uncertainties and potential changes in any circumstance, all individual participants are required to purchase adequate travel and medical insurance to cover the entire tour cost and any related expenses for any accident, injury or illness. UnivAssist is not responsible for personal or travel and health insurance.
- All prices mentioned here are based on exchange rates as of September 2021 and are subject to change.
- Applicants are liable for program fees as indicated in the program refund and cancellation policy.
- Applicants and their travelers must support and adhere to NAFSA's Statement of Ethical Principles.
- If an applicant changes the individual(s) who are traveling, cancellation and re-booking charges will be billed to the applicant.
- Individual participants must be fully vaccinated and carry a negative RT-PCR test taken not more than 72 hours before the commencement of their travel, before they join the tour. These requirements may change based on the travel policies implemented within the destination country at the time of travel and we reserve the right, in our sole discretion, to change our requirements due to any health or safety concerns.
- Individual participants must follow social distancing and mask mandate norms as per the policy within the destination country at the time of the tour.

# UNIVASSIST 2022 SPRING PROGRAM APPLICATION

UnivAssist accepts payments via check or wire transfer (contact us for wire transfer instructions). Transactions must be in U.S. dollars. Checks must be drawn on a bank with a U.S. branch in the name of "UnivAssist Inc." UnivAssist Inc.'s tax EIN number is 81-1757277. Deposits can be paid by credit card; please contact us for further details at info@univassist.com.

Institution Name \_\_\_\_\_

Institution Address \_\_\_\_\_

Applicant Name (specify name on passport) \_\_\_\_\_

Applicant Job Title/Designation \_\_\_\_\_

Email \_\_\_\_\_

Office Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Please Select Program(s):

	Full Tour, with hotels	Full Tour, without hotels	Optional Add-Ons
<b>ENGAGE INDIA TOUR</b>	<input type="checkbox"/> \$11,950	<input type="checkbox"/> \$10,750	<input type="checkbox"/> IC3 Regional Forum in Bengaluru + 2 nights hotel: \$950 <input type="checkbox"/> South Asia WebiFair (January 2022): \$1,350
<b>BRAZIL TOUR</b>	<input type="checkbox"/> \$10,950	<input type="checkbox"/> \$9,950	<input type="checkbox"/> Latin America WebiFair (March 2022): \$1,350
<b>U.A.E. TOUR</b>	<input type="checkbox"/> \$8,950	<input type="checkbox"/> \$7,950	<input type="checkbox"/> Middle East & Africa WebiFair (April 2022): \$1,350
<b>METRO INDIA TOUR</b>	<input type="checkbox"/> \$11,950	<input type="checkbox"/> \$10,750	<input type="checkbox"/> India WebiFair (April 2022): \$1,350

NOTE: Discounting will be reflected in the invoice as applicable.

By submitting the application form and signing below, I acknowledge that I have carefully read, and accept and agree to be bound by, all of the terms above and on the following page. This application is a legally binding contract.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Participating Institution

\_\_\_\_\_  
Date

**CHANGES:** UnivAssist reserves the right to make changes to the program if, in its sole judgment, the changes are appropriate or necessary to comply with law, for health or safety, or for the best interest of the applicants or individual participants. This may include, without limitation, itinerary changes to dates, cities, order of cities, school visits or events in a particular city, accommodations, venue, event protocol, etc. Neither the applicant or any individual participant will be entitled to any refund, credit, reimbursement, substitution or accommodation if the program is cancelled or changed in any manner. UnivAssist shall not be liable for any charges, fees or expenses paid or owed to third parties by any applicant or individual participant (including, without limitation, air travel booked with an airline) in connection with a cancelled trip or an itinerary change for any reason.

Continued on the following page.

**LIMITATION ON LIABILITY:** None of UnivAssist Inc. or its affiliates, subsidiaries, members, agents, partners, directors, officers or employees will be liable for any damages, liabilities, losses and/or expenses (including, without limitation, costs of litigation and attorney's fees) arising out of or occurring in connection with applicant's or any individual participant's participation in the program which is the subject of this application, including, without limitation, for injury to person (including, without limitation, bodily injury, sickness, disease, emotional injury or death) and loss or damage to property, regardless of whether such injury, damage or loss results from accident, individual misconduct, sickness, acts of war or terrorism, quarantine, natural disaster, or any other cause whatsoever. In no event shall UnivAssist be liable for any indirect, consequential, special, punitive, or exemplary damages from whatever source derived regardless of any matter, event, circumstance or condition and regardless of whether any such damages, liabilities or obligations are foreseeable or whether any party has been advised of the possibility of any of the same.

Without limiting the foregoing, UnivAssist shall not be liable for the actions or omissions of any independent suppliers or other third parties, including, without limitation, airlines and hotels, and UnivAssist makes no representation or warranty concerning the nature or quality of the services provided by these suppliers.

**USE OF IMAGES:** UnivAssist may take photographs or make video or audio recordings of the program and certain portions or aspects of the program. With respect to such photographs, video or audio recordings of the program, applicant grants to UnivAssist and its assigns, licensees, and successors a royalty free, irrevocable, perpetual license to use applicant's and each individual participant's name, image and sounds in all forms and media in connection with promoting the mission, programs and services of UnivAssist. Applicant waives the right to inspect or approve the form or use of any such image, sound or other content. UnivAssist is permitted, although not obligated, to include applicant's name as a credit in connection with its image.

